

**JANUARY 16, 2018 – REGULAR MEETING - #03**  
**VOLUME 21**

**MEETING**

The Ross County Board of Commissioners met on this day, January 16, 2018, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:05 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

**MINUTES APPROVED**

Mr. Garrett moved, Mr. Neal seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of January 2 & 8, 2018, be approved as submitted.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Neal moved, Mr. Garrett seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total Value
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12/1/2017	2017003076	12/1/2017	Abraxas Ohio	2886.00
11/7/2017	2018000131	11/7/2017	Acom Distributors, Inc.	37.63
11/7/2017	2017003106	11/7/2017	Acom Distributors, Inc.	1503.38
12/8/2017	2018000096	12/8/2017	Advance Auto Parts	53.88
12/31/2017	2018000096	12/31/2017	Airgas Great Lakes	595.96
1/9/2018	2018000439	1/9/2018	Alexander Roofing and Siding	150.00
12/27/2017	2017001673	12/27/2017	AXIS FORENSIC TOXICOLOGY INC.	600.00
1/9/2018	2017002766	1/9/2018	B & C Communications	164.24
1/1/2018	2018000424	1/1/2018	B & C Communications	830.00
1/8/2018	2018000373	1/8/2018	B.P.O.E., Elks Lodge #52	500.00
1/10/2018	2018000136	1/10/2018	Barrington, James E. CO, LPA	1462.00
12/6/2017	2018000096	12/6/2017	Bartley, Gary	174.15
1/9/2018	2018000136	1/9/2018	Bevins, Walter A.	60.00
12/22/2017	2017003113	12/22/2017	Bob's Bootery	130.00
12/4/2017	2018000138	12/4/2017	Brady, Matthew P.	176.00
12/13/2017	2018000096	12/13/2017	Brock Hauswirth	140.00
12/11/2017	2018000422	12/11/2017	Buckeye Sheriffs Educational Foundation	230.00
1/9/2018	2018000136	1/9/2018	Bunstine Law Office	157.96
12/21/2017	2018000374	12/21/2017	Capital One Commercial	107.96
11/21/2017	2017002101	11/21/2017	Capital One Commercial	202.77
12/14/2017	2017001263	12/14/2017	Centec Cast Metal Products	1022.34
12/18/2017	2018000096	12/18/2017	Central Center Hardware	7.14
9/20/2017	2017000317	9/20/2017	Central Center, LLC	1296.46
1/4/2018	2017000693	1/4/2018	Child Protection Center of Ross County	2331.93
1/8/2018	2018000242	1/8/2018	City of Chillicothe Utilities Dept.	50.00
12/9/2017	2017000136	12/9/2017	Columbia Gas of Ohio, Inc.	128.00
12/18/2017	2018000096	12/18/2017	Cooper Glass Service	579.28
12/19/2017	2018000097	12/19/2017	Coppel Coal & Supply Co.	47.70
12/8/2017	2018000096	12/8/2017	Coughlin Chevrolet of Chillicothe	69.95
1/2/2018	2018000396	1/2/2018	County Comm. Assoc. of Ohio	8088.00
1/8/2018	2018000089	1/8/2018	County Engineers Association of Ohio	4467.20
1/3/2018	2018000212	1/3/2018	Cutright, James K.	200.00
12/13/2017	2018000402	12/13/2017	Dan Elliott	8.00
12/15/2017	2017001448	12/15/2017	De Lage Landen	269.97
12/4/2017	2017002881	12/4/2017	Duluth Trading Co	127.39
2/21/2018	2018000098	2/21/2018	Embassy Suites	264.00
12/31/2017	2017000537	12/31/2017	First Capital Enterprises	10178.29
12/31/2017	2017000631	12/31/2017	First Capital Enterprises	196.80

Invoice Date	Purchase Order		Pay To Name	Total Value
12/20/2017	2017000132	12/20/2017	First Capital Enterprises	27.75
12/31/2017	2018000403	12/31/2017	First Capital Enterprises	2.73

11/26/2017	2018000147	11/26/2017	First Communications, LLC	17.73
1/8/2018	2018000370	1/8/2018	Foulke Block/Althoff	2000.00
12/18/2017	2018000211	12/18/2017	Franklin County Probate Court	353.50
1/3/2018	2018000249	1/3/2018	Freedom Path-Chillicothe	300.00
12/11/2017	2018000138	12/11/2017	Gadson, Jonnetta D.	344.00
12/14/2017	2017003127	12/14/2017	Galls, LLC	115.96
1/15/2018	2018000390	1/15/2018	GFC Leasing	368.93
12/26/2017	2018000096	12/26/2017	Glockner Auto	269.41
1/10/2018	2018000230	1/10/2018	Gordon Flesch Co, Inc.	15.62
12/19/2017	2018000096	12/19/2017	Green Guard First Aid	219.66
1/2/2018	2018000440	1/2/2018	Habegger Corp.	29.05
12/14/2017	2017003102	12/14/2017	Haller Funeral Home, LLC	75.00
12/14/2017	2017002356	12/14/2017	Haller Funeral Home, LLC	225.00
12/29/2017	2017000559	12/29/2017	Harris & Leach, Inc.	475.00
1/12/2018	2018000142	1/12/2018	Horizon Chillicothe Telephone	238.41
1/1/2018	2018000142	1/1/2018	Horizon Chillicothe Telephone	293.62
1/1/2018	2018000142	1/1/2018	Horizon Chillicothe Telephone	214.55
12/7/2017	2018000096	12/7/2017	Hupp Electrical Service LLC	105.71
12/26/2017	2018000196	12/26/2017	Integrated Corporate Solutions	114.00
12/19/2017	2017002912	12/19/2017	Integrated Protection Services	1831.91
12/19/2017	2018000180	12/19/2017	Integrated Protection Services	1048.61
1/8/2018	2018000215	1/8/2018	Integrated Services of Appalachian Ohio	200.00
11/1/2017	2018000101	11/1/2017	Integrated Services of Appalachian Ohio	3943.96
12/4/2017	2017002999	12/4/2017	Jack's Tire & Auto Center, Inc.	90.00
12/11/2017	2018000096	12/11/2017	JD Equipment Inc.	32.03
12/31/2017	2017003089	12/31/2017	Jennifer M. Hancock	15.00
12/31/2017	2018000213	12/31/2017	Jennifer M. Hancock	30.00
12/1/2017	2017003081	12/1/2017	Joseph P. Glandon	112.05
1/3/2018	2018000375	1/3/2018	Juvenile Detention Center	7753.99
1/3/2018	2017000326	1/3/2018	Juvenile Detention Center	43096.91
12/6/2017	2018000384	12/6/2017	Key Blue Prints, Inc.	140.85
12/6/2017	2018000097	12/6/2017	Kleem, Inc.	197.89
12/18/2017	2018000104	12/18/2017	K-Mart	189.66
12/1/2017	2017000151	12/1/2017	Lexis-Nexis	739.70
1/9/2018	2018000156	1/9/2018	Linda L. Goebel	50.03
1/9/2018	2018000157	1/9/2018	Linda L. Goebel	98.00
12/27/2017	2018000096	12/27/2017	Litter Quality Propane Gas	293.98
12/23/2017	2017000390	12/23/2017	Lowe's	339.14
12/23/2017	2017000405	12/23/2017	Lowe's	21.84
12/5/2017	2018000097	12/5/2017	Lowe's	16.88
12/21/2017	2017003043	12/21/2017	Lykins Oil Company	250.00
12/8/2017	2018000096	12/8/2017	Machinery & Tool Rentals	134.98
12/26/2017	2018000180	12/26/2017	Marsh Architects	1788.75
1/2/2018	2018000180	1/2/2018	Marsh Architects	1641.34
12/8/2017	2018000096	12/8/2017	Mar-Zane, Inc.	127.68
12/20/2017	2018000206	12/20/2017	Matthew G. Sutherland	49.05
12/1/2017	2017003082	12/1/2017	Matthew G. Sutherland	125.00
12/1/2017	2018000202	12/1/2017	Matthew G. Sutherland	31.15
12/14/2017	2018000422	12/14/2017	Mears Photography	46.11
1/6/2017	2017003099	1/6/2017	Michael Rathiff	384.30
11/22/2017	2018000096	11/22/2017	Mike's Tractor & Equipment	316.07
12/14/2017	2018000296	12/14/2017	Minney, Larry	72.11
12/18/2017	2018000295	12/18/2017	Minney, Larry	73.00

Invoice Date	Purchase Order		Pay To Name	Total Value
12/26/2017	2018000159	12/26/2017	Modem Leasing	97.17
12/3/2017	2018000153	12/3/2017	Modem Leasing	351.63
12/28/2017	2018000183	12/28/2017	Modem Leasing	209.21
12/4/2017	2018000237	12/4/2017	N.A.D.A. Appraisal Guides	195.00
1/9/2018	2018000139	1/9/2018	Newman, Steven C.	125.00
1/5/2018	2018000228	1/5/2018	Office City Express	26.69
1/5/2018	2018000234	1/5/2018	Office City Express	435.35
1/10/2018	2018000015	1/10/2018	Office City Express	57.98
1/5/2018	2018000185	1/5/2018	Office City Express	34.18
1/5/2018	2018000114	1/5/2018	Office City Express	407.38
1/9/2018	2018000015	1/9/2018	Office City Express	57.36
12/29/2017	2017003115	12/29/2017	Office Depot Inc.	1480.57
1/11/2018	2018000093	1/11/2018	Ohio AFSCME Care Plan	300.00
1/10/2018	2018000196	1/10/2018	Ohio Association of Juvenile and Family Court Judges	355.00
2/9/2018	2018000211	2/9/2018	Ohio Association of Probate Judges	100.00
11/17/2017	2018000473	11/17/2017	Ohio Dept of Job & Family Services	145.17
11/30/2017	2018000096	11/30/2017	Ohio Dept of Rehab & Corrections	9241.53
1/1/2018	2018000226	1/1/2018	Ohio Recorders Association	2213.96
10/23/2017	2018000422	10/23/2017	PCMG, Inc.	488.89
12/1/2017	2018000109	12/1/2017	Peachtree Electronic Monitoring, LLC	2400.00
12/1/2017	2017002370	12/1/2017	Peachtree Electronic Monitoring, LLC	1243.00
1/4/2018	2018000422	1/4/2018	Penwell, Julia	437.35
1/2/2018	2018000215	1/2/2018	Pike Co. Recovery Council	355.68
10/30/2017	2017001868	10/30/2017	Pitney Bowes	266.31
11/15/2017	2017003107	11/15/2017	Premier Health Care Services, Inc.	23511.94
11/15/2017	2018000442	11/15/2017	Premier Health Care Services, Inc.	587.80

1/3/2018	2018000168	1/3/2018	Quill Corporation	64.25
1/3/2018	2018000175	1/3/2018	Quill Corporation	45.16
12/9/2017	2018000151	12/9/2017	Ratchiff, Ralph	136.30
12/7/2017	2018000293	12/7/2017	Robinson Heating & Cooling	75.00
12/11/2017	2018000294	12/11/2017	Robinson Heating & Cooling	286.46
1/3/2018	2018000376	1/3/2018	Ross Co. Agricultural Society	103300.00
1/12/2018	2018000469	1/12/2018	Ross County Historical Society	5000.00
1/1/2018	2018000183	1/1/2018	Rumpke Waste, Inc.	64.46
1/1/2018	2018000426	1/1/2018	Rumpke Waste, Inc.	542.09
12/5/2017	2018000096	12/5/2017	Rumpke Waste, Inc.	87.89
12/1/2017	2018000096	12/1/2017	Sargent Sales & Rentals	412.00
12/6/2017	2018000096	12/6/2017	Scioto Shoe Mart	559.98
11/21/2017	2018000096	11/21/2017	Sears Commercial One	167.09
1/10/2018	2018000215	1/10/2018	Sharp, Joe	475.00
12/1/2017	2018000085	12/1/2017	Softworks, Inc	1195.00
12/31/2017	2017003077	12/31/2017	Sojourners Care Network	2294.00
12/31/2017	2018000198	12/31/2017	Sojourners Care Network	1554.00
12/28/2017	2018000247	12/28/2017	South Central Power Company	200.00
12/28/2017	2017002856	12/28/2017	South Central Power Company	100.00
12/28/2017	2018000247	12/28/2017	South Central Power Company	300.00
12/29/2017	2018000211	12/29/2017	Sparkle Cleaners	20.96
12/6/2017	2017002998	12/6/2017	Sparkle Cleaners	199.50
11/26/2017	2018000096	11/26/2017	Sprint PCS	236.51
12/1/2017	2018000422	12/1/2017	Staffan's Lock & Key	36.75
12/27/2017	2017002440	12/27/2017	Staples Advantage	139.99
1/11/2018	2018000084	1/11/2018	Startec Security LLC	420.00
12/8/2017	2018000096	12/8/2017	State Electric Supply, Inc.	6.15
1/8/2018	2018000371	1/8/2018	Steven Maddux LLC	800.00
11/16/2017	2018000441	11/16/2017	Sugarloaf Power Equipment	52.50

Invoice Date	Purchase Order		Pay To Name	Total Value
12/20/2017	2018000096	12/20/2017	Sugarloaf Power Equipment	107.75
12/20/2017	2018000237	12/20/2017	Sunnush Water	21.00
1/9/2018	2018000136	1/9/2018	Terhune-Olaker, Landis L.	938.00
12/1/2017	2017002740	12/1/2017	The Corner Market	1068.28
12/1/2017	2017003069	12/1/2017	The Corner Market	1000.00
12/31/2017	2017000400	12/31/2017	Thomas Gas Services, Inc.	6.60
1/4/2018	2018000401	1/4/2018	Tomlinson Insurance Agency, Inc.	4975.00
12/28/2017	2017002980	12/28/2017	Tow Path Materials	55.20
12/5/2017	2018000096	12/5/2017	Tractor Supply Company	71.94
11/30/2017	2017002866	11/30/2017	Treasurer - State of Ohio	4097.00
1/3/2018	2018000438	1/3/2018	Treasurer, State of Ohio	518.50

12/1/2017	2018000310	12/1/2017	Treasurer, State of Ohio	3395.25
12/31/2017	2017002462	12/31/2017	Treasurer, State of Ohio	268.95
12/31/2017	2017002462	12/31/2017	Treasurer, State of Ohio	1.70
12/15/2017	2018000149	12/15/2017	Trinity Services Group	6122.24
1/5/2018	2018000149	1/5/2018	Trinity Services Group	5903.53
1/11/2018	2018000384	1/11/2018	U.S. Postmaster	262.00
12/22/2017	2018000418	12/22/2017	UPS	37.56
12/22/2017	2017002813	12/22/2017	UPS	0.12
12/5/2017	2018000096	12/5/2017	US Safety Gear, Inc.	665.14
11/30/2017	2018000096	11/30/2017	Value Added Business Services	80.64
11/26/2017	2017003096	11/26/2017	Verizon Wireless	547.09
12/21/2017	2018000096	12/21/2017	Wagner Rental & Supply	85.90
2/23/2018	2018000096	2/23/2018	WalCom, Inc.	237.00
12/28/2017	2017000398	12/28/2017	Waste Management of Ohio	309.20
12/28/2017	2017000399	12/28/2017	Waste Management of Ohio	76.95
12/28/2017	2017000404	12/28/2017	Waste Management of Ohio	17.96
12/28/2017	2017000392	12/28/2017	Waste Management of Ohio	157.50
12/1/2017	2017002859	12/1/2017	Westside Media	32.50
11/27/2017	2018000388	11/27/2017	Wex Bank	16.58
				<u>\$</u>

**310,238.77**

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

### THEN & NOW CERTIFICATES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 8, 2018 through January 12, 2018, in the amount of \$106,896.66 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

### APPROPRIATION/DEAPPROPRIATION OF FUNDS – VARIOUS

Mr. Garrett moved, Mr. Neal seconded, that \$17,542.76 be appropriated in the T-CAP Fund, from unappropriated funds to account codes listed below, according to a request of January 12, 2018 from Common Pleas #1:

<b>AMOUNT</b>	<b>TO</b>
\$14,318.72	420-20-18-7001, Salaries
<u>3,224.04</u>	420-20-18-7842, Reimb-State Funds
<b>\$17,542.76</b>	<b>TOTAL</b>

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$1,750.00 be appropriated in the General Fund, from unappropriated funds, to account code #100-16-00-7015, Unemployment, according to a request of January 12, 2018 from probation.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$7,000.00 be appropriated in the Small Cities Fund, from unappropriated funds, to account code #420-07-31-7126, CDBG Administration, according to a request of this date from the planning department.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.  
Mr. Garrett moved, Mr. Neal seconded, that \$490.79 be appropriated in the Prosecutor’s Diversion Fund, from unappropriated funds to account codes listed below, according to a request of this date from the county auditor:

<b>AMOUNT</b>	<b>TO</b>
\$415.35	420-04-37-7001, Salaries
<u>75.44</u>	420-04-37-7012, PERS
<b>\$490.79</b>	<b>TOTAL</b>

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$57.40 be appropriated in the Workers Comp Fund, from unappropriated funds, to account code #690-00-01-7553, Administration Fees, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that (\$9,170.15) be deappropriated from the Ohio CASA-Juvenile Court Fund, from account code #420-18-39-7801, CASA Reimb-General, according to a request of January 10, 2018 from juvenile court.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**TRANSFER OF FUNDS – JUVENILE/PROBATE COURT**

Mr. Garrett moved, Mr. Neal seconded, that \$7,876.87 be transferred within the Ohio CASA Fund, from account codes listed below, according to a request of January 10, 2018 from juvenile/probate court:

AMOUNT	FROM
\$7,876.87	420-18-39-7801, CASA Reimb General
AMOUNT	TO
\$ 556.65	420-18-39-7100, Travel
1,856.56	420-18-39-7200, Equipment
<u>5,463.66</u>	420-18-39-7550, Other Expense
<b>\$7,876.87</b>	<b>TOTAL</b>

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**APPROPRIATION APPLICATIONS APPROVED FOR MEETING ATTENDANCE – COMMISSIONER**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$0.00 (approx.), submitted by R. Douglas Corcoran, for his attendance upon the CCAO Board meeting, to be held on January 19, 2018, at Columbus, Ohio.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**ASSET DISPOSAL FORMS APPROVED**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Emergency Management Agency, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1) HP	deskjet 6940 Tag #12946	Discard as Valueless, per ORC 307.12(G)

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Common Pleas Court #1, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1)	Computer/Monitor	Transfer to Other Department
One (1)	Computer/monitor Tag #15284, 15330	“ “ “ “

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**DEADLINE EXTENDED FOR PURCHASING 2018 DOG REGISTRATIONS**

Mr. Neal moved, Mr. Garrett seconded, that the deadline for purchasing 2018 dog registrations in the county be extended from January 31, 2018, through February 15, 2018, according to the provisions of Section 955.01 of the Ohio Revised Code.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**PAYMENT AUTHORIZED – OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION**

Mr. Neal moved, Mr. Garrett seconded, that \$6,930.00 be paid from General Fund account code #100-01-13-7450, “Regional Planning”, to the Ohio Valley Regional Development Commission, for FY 18 local cash contributions for membership.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**CHILLICOTHE FARMERS’ MARKET AUTHORIZED TO USE PARKING LOT OF ROSS COUNTY SERVICE CENTER FOR 2018 MARKET SEASON**

Mr. Garrett moved, Mr. Neal seconded, that the Chillicothe Farmers’ Market be authorized to use the parking lot of the Ross County Service Center located at 475 Western Avenue, for the 2018 farmers’ market, from May 5, 2018 through October 27, 2018, according to the terms of any applicable city ordinance and subject to the issuance of the appropriate city permit, and; further, that the commissioners recommend to the Chillicothe Farmers’ Market that a portable toilet facility be installed at the market, rather than using the facilities in the Service Center, for reasons of building security.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**RATIFICATION OF EQUITABLE SHARING AGREEMENT AND CERTICIATION APPROVED – ROSS COUNTY SHERIFF**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, hereby ratifies, confirms and approves the act of its President, R. Douglas Corcoran, on January 10, 2018, executing on behalf of the Board, an application of an Equitable Sharing Agreement and Certification, for submission to the U.S. Department of Justice, to establish a separate account for federal seized money from drug related cases, for the Ross County Sheriff.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**2018 OUTREACH SPECIALISTS’ ACTIVITY REPORT APPROVED – ROSS COUNTY RECYCLING OUTREACH**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve the 2018 Outreach Specialists’ Activity Report, to receive payment in the amount of \$5,000, from the Solid Waste District, for the 1<sup>st</sup> quarter; and, activity reported for the 2017 4<sup>th</sup> quarter by the Outreach Specialists.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**RESIGNATION ACCEPTED – MEMBER OF BOARD OF DIRECTORS OF ROSS COUNTY PLANNING COMMISSION**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the resignation of Gerald (Guy) McCorkle from the Board of Directors of Ross County Planning Commission, effective this date.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**MEMBER APPOINTED – ROSS COUNTY PLANNING COMMISSION**

Mr. Neal moved, Mr. Garrett seconded, that James (Jim) Hatfield, 3010 West Junction Road, Chillicothe, Ohio 45601, be appointed as a member of the Ross County Planning Commission, to fill the unexpired term of Gerald McCorkle from October 1, 2016 through September 30, 2019.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**ASSESSMENT AGAINST REAL ESTATE TAXES – UNION HEIGHT SEWER SUB-DISTRICT SUBSCRIBER DELINQUENCIES**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners submit to the auditor of Ross County the following list of Union Height Sewer Sub-District subscriber delinquencies for three (3) months or more of sewer charges plus penalties, be assessed against the subject property taxes as liens, in accordance with the provisions of Section 6119.06(W) of the Ohio Revised Code, and that the billing clerk for the said sewer sub-district, continue to monitor the delinquencies until final submission of assessments in September 2012:

<u>NAME</u>	<u>PARCEL</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Althouse, Anthony	37-0908134000	128 HawthorneRd.	60.00
Barnett, Uvette	37-0907142000	6 Cypress Rd.	87.00
Ben, Dave & Sherri	37-0907147000	17 Ash Rd.	90.00
Carroll, Deidra	37-0907207000	314 Hawthorne Rd.	60.00
Dement, Dennis	37-0907213000	300 Burr Oak Rd.	50.00
Garnes, Lawrence	37-0907208000	383 Burr Oak	60.00
Hoffman, Michael	37-0907120000	314 Old Elm Rd.	20.00
Horsley, Lori	37-0907139000	62 Cypress Rd.	468.47
Hull, Robert	37-0907222000	5 Birch Rd.	210.00
Jordan II, Gary	37-0907214000	320 Burr Oak Rd.	140.00
Miller, Harold	37-0907143000	9 Ash Rd.	20.04
Miller, Jeff	37-0907212000	301 Burr Oak Rd.	150.00
Morrow, Beth	37-0907245000	140 Rosewood Court	30.00
Rigsby, Hilary	37-0907144000	1087 Andersonville, Lot 43	385.48
Runyon, Stephanie	37-0907117000	405 Old Elm Rd.	60.00
Seymour, Anita	37-0907096000	44 Old Elm Rd.	120.00
Shoemaker, Danny	37-0908119000	25 Hawthorne Rd.	462.00
Slone, Kyle	37-0907174000	131 Burr Oak Rd.	30.00
Thomspon, Richard & Bethany	37-0907219000	65 Birch Rd.	99.23



On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**CONTRACT ENTERED INTO – CUSTODIAL SERVICES FOR ROSS COUNTY SERVICE CENTER**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, enter into a contract with First Capital Enterprises, for custodial services at the Ross County Service Center, to be paid from General Fund account code #100-01-10-7118, Janitorial, in the amount of \$131,860.04, effective February 1, 2018 through December 31, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**PROCLAMATION ISSUED – JUDGE SCOTT NUSBAUM RETIREMENT**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners issue the following proclamation:

**PROCLAMATION**

**WHEREAS**, Scott W. Nusbaum, judge of General Division #3 of the Ross County Court of Common Pleas is a lifelong resident of Ross County, Ohio, graduating from Chillicothe High School in 1971; and,

**WHEREAS**, Judge Nusbaum graduated from Whittenberg University, Springfield, Ohio in 1975, with a Bachelor of Arts-History degree; and, Pepperdine University School of Law, Malibu, California in 1978 with a Juris Doctor degree and returned to Ross County to partner in the law firm of Nusbaum, Ater, Schmidt & Wissler as Assistant Prosecuting Attorney until becoming the Ross County Prosecutor in 1995; and

**WHEREAS**, Judge Nusbaum is the father of two (2) children, Alexis Gail and Dustin Richard, is married to the former Jan Hiser with whom he enjoys two (2) grandsons Brooks and Gus; and,

**WHEREAS**, Judge Nusbaum was elected Judge of General Division #3 of Ross County Common Pleas Court, January 1, 2007 and will retire, after a decade on the bench, on December 31, 2017; and

**WHEREAS**, Judge Nusbaum’s professional accomplishments and honorary achievements during his career have also earned him many positions in community involvement including:

- Member of Ross County Bar Association
- Member of Ohio State Bar Association
- President of South Central Ohio Speech & Hearing Center Board of Directors
- President of Assistance House Board of Directors
- Junior Achievement Board of Directors
- Goodwill Board of Directors
- Adena Mansion & Gardens Board of Directors
- Huntington National Bank Ross County Advisory Board Member
- Chillicothe Education Foundation
- Chillicothe Jaycees
- Red Cross of Ross County, Ohio Board of Directors
- Congregational President Our Savior Lutheran Church
- Church Council Calvary Lutheran Church

and

**WHEREAS**, Judge Nusbaum has dedicated forty (40) years to assisting the community of Ross County, Ohio, on a personal and public level, and has served the public well as Ross County Common Pleas Judge 2007 through 2017; now, therefore, be it

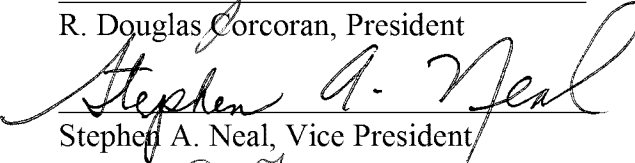
**RESOLVED** that we, the Board of Commissioners of Ross County, Ohio, do hereby congratulate Judge Scott W. Nusbaum on the occasion of his retirement and extend our sincere appreciation for his forty (40) years of fine leadership and service to Ross County, and note that he will be greatly missed by the commissioners, staff, co-workers and friends.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes: Mr. Corcoran, yes. Motion carried.

Issued this 16<sup>th</sup> day of January, 2018.

Board of Commissioners of Ross County,  
Ohio

  
R. Douglas Corcoran, President

  
Stephen A. Neal, Vice President

  
Dwight A. Garrett

\*\*\*\*\*END\*\*\*\*\*

## **NOTICE TO PROCEED – ROSS COUNTY/CHILLICOTHE LAW ENFORCEMENT COMPLEX AND JAIL UPGRADE AND RENOVATION PROJECT**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, issue a Notice to Proceed, to Palmetto Construction Services, LLC, for the Ross County/Chillicothe Law Enforcement Complex and jail upgrade and renovation project, to commence work in accordance with the Contract entered into on December 4, 2017, by and between the aforementioned Board; and, the date of completion of all work is therefore October 30, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## **CONTRACT ENTERED INTO – FAIR HOUSING PROGRAM CONSULTANT**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, enter into a Fair Housing Program Contract for Work by and between Ohio Regional Development Corporation (ORDC), in the amount of \$10,500.00, for the Community Housing Improvement Program (CHIP) Administrator, beginning January 1, 2018 and ending December 31, 2018, upon the recommendation from the Ross County Planning Department.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **CERTIFICATE OF RELEASE, SATISFACTION & DISCHARGE OF MORTGAGE – DOWN PAYMENT ASSISTANCE NSP GRANT**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners authorize and execute a Certificate of Release, Satisfaction and Discharge of Mortgage, certifying that the mortgage dated June 28, 2010, and recorded on February 17, 2011, in Volume 405, Pages 1784-1878, of the official records of the Office of the Recorder of Ross County, Ohio, executed by Amanda Blazer to said Ross County Commissioners on property located at 125 Kinnamon Lan, Chillicothe, Ohio, 45601, given to secure the payment of certain promissory note of even date with said mortgage for a down payment assistance under the Neighborhood Stabilization Program Grant of June 2010, has been fully paid and satisfied, and the Ross County Recorder is hereby authorized to release same of record.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **SUBJECTS BROUGHT BEFORE THE BOARD**

David Duckworth, Ross County Building Inspector, met with the commissioners to discuss building department issues.

Mr. Duckworth said that we have received official word back from the State for completing inspections for the City. If the work loan continues to increase another person will be needed or we need to cut back on inspections. The mobile home inspections are the ones which are time consuming and less profitable.

Mr. Corcoran said do we need to issue a letter indicating that we cannot conduct mobile home inspections for Pike County any longer.

Mr. Neal said will the dealer let the purchaser know that they need to call the state for inspections.

Mr. Duckworth said that all will change because the State is taken over. Yes, a letter would be appropriate since the contract indicates a 30 notification.

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Bill Bardish, Account Manager Palmer Energy Company, met with the commissioners to discuss the energy updates.

Mr. Bardish furnished a report with numbers of what the county would have paid if there was no participation in the program. The county entered the program December 2012 with 22 accounts and the total savings since we entered is \$221,400.

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Andy Wettersten and members of the Ross County Data Processing Board, met with the commissioners to discuss security updates. Sheriff Lavender, Deputies Mike Preston, TJ Hollis, Glenn Detty, and Matthew Hickey, of Hacker House were also in attendance.

Mr. Hickey says that we have performed several security test through the courthouse and across the street at 15 N. Paint Street. The testing is not complete but we have Phase 1 & 2 completed and will have Phase 3 finished by the end of the week. There were 169 emails and we were able to open 29%. Physical assessment at the courthouse and 15 N. Paint Street are at risk. Was able to break through security with minimal questions being ask.

Mr. Wettersten said that the amount of information was minimal. What Matt was about to obtain was his own doings.

Mr. Hickey said that I was able to access everyone's computer in the courthouse. I will be here until Friday and will have completed Phase 3.

## **OTHER BUSINESS**

The commissioners noted receipt of the current levy inventory for the Ross County Committee for Elderly, Inc., and also the revenue and expense report for year ending December 31, 2017.

## **ADJOURNMENT**

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of January 16, 2018, at 3:50 p.m.

Gail L. Stout  
Clerk

Board of Commissioners of Ross County,  
Ohio

R. Douglas Corcoran

R. Douglas Corcoran, President

Stephen A. Neal

Stephen A. Neal, Vice President

D. Garrett

Dwight A. Garrett